

			Planned days	Actual days	Reason for Variance
<b>CORE ANNUAL AUDITS</b>	Benefits	Governance	10	3.3	12/13 work completed this year
	Cash and Bank	Governance	25		
	Council Tax	Governance	10	0.6	12/13 work completed this year
	Creditors	Governance	15	11.9	1.4 days 12/13 work completed this year
	Debtors	Governance	15	8.6	0.3 days 12/13 work completed this year
	Housing Rents	Governance	15	8.2	12/13 work completed this year
	Main Accounting	Governance	10		
	NNDR	Governance	10	4.8	
	Payroll	Governance	10	3.7	12/13 work completed this year
	Treasury Management	Governance	10	0.3	12/13 work completed this year
	IT	Governance	4	5.2	3.6 days 12/13 work completed this year
	Theatres Reconciliation	Governance	5	0.1	12/13 work completed this year
	Claims work		75	103.3	Additional work required by external auditors

Contingency		25	11.8	Extra piece of work requested and completion of audits started in the previous year
NFI		20	2.4	
Special Investigations/advice		40	21.5	
Follow ups re audits carried out in previous year		30	19.6	
Consultancy		25	0.1	Need to discuss this and set up a strategy.

<b>HIGH</b>	Catering	Review	20	19.9	Completed
	Leaseholders Recharges (EHL)	Review	10	9.5	Interim draft report issued - awaiting consultants report
	Repairs and Renewals (EHL follow up)	Review	10	2.6	Completed
	Void Management	Review	10	2.3	EHL/Senior Head of Community agreed this would not be carried out
	Tenancy Management	Review	10	6.8	Draft report issued

<b>REQUESTS</b>	Safeguarding	Review	5	6.1	Completed
	Back up and Storage	Review	5	0.7	

Please turn over

			Planned days	Actual days	Reason for Variance
<b>MEDIUM RISK REVIEWS</b>	Business Continuity	Review	15	4	Completed
	Leasing and Licensing	Review	15	0.4	<i>Requested to postpone to next financial year</i>
	Planning System	Computer	10	1	
	Corporate Equality	Review	10	13.3	Completed
	Human Resources	Review	15	8.3	Completed
	Corporate Complaints	Review	10	12.2	Completed
	Events and Attractions	Review	15	15.3	Draft
	Civica Icon and KPR	Computer/Review	15	20.6	Completed - Icon and Kiosk carried out and issued separately
	Community Enforcement	Review	10	13.1	Completed
	Homelessness/Temporary Accommodation	Review	10	0.1	<i>Requested to postpone as will be dealt with in Phase 2</i>
	Community Grants	Review	10	11.5	Completed
	Destination Management System	Computer	5	6.3	Completed
	Land Charges and Searches	Review	5	13.3	Completed
	Parks and Gardens	Review	10	4.3	
	Cemeteries and Crematorium	Review	10	12.6	Completed
GIS and LLPG	Computer	5	5.1		